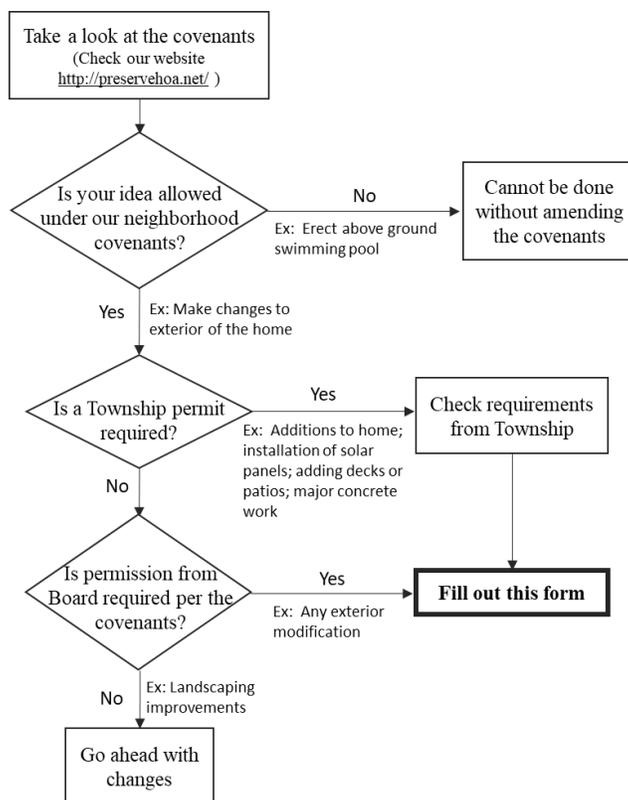


Partridge Creek North Homeowners Association
(The Preserve HOA)

Property Revision Request Flowchart

If you want to make changes to your property here are things to consider:



Step 1: Review the Declaration of Covenants Conditions and Restrictions at <http://preservehoa.net>.

- Is your idea allowed under our covenants?
 - If yes, continue to *Step 2*. Example: Make changes to exterior of home
 - If no, proposed property revision cannot be done without amending the covenants. Example: Erect above ground swimming pool

Step 2: Check if a Township permit is required for the proposed property revision.

- Is a permit required?
 - If yes, consult with the Township regarding construction requirements and fill this form – Example: Additions to home, installation of solar panels, adding decks or patios, major concrete work.
 - If no, continue to *Step 3*.

Step 3: Determine if the Declaration of Covenants Conditions and Restrictions requires approval from the Board before property revision can proceed.

- Is permission from the Board required?
 - If yes, complete this form. Example: Any exterior modification.
 - If no, go ahead with changes. Do not need to fill this form. Example: landscaping changes.

Partridge Creek North Homeowners Association
(The Preserve HOA)

Property Revision Request Form

Instructions

1. Complete the Request Form & email to the HOA Board at board@preserverhoa.net for review.
2. Attach supporting documents: drawings, photos, and specifications received from your service provider, including a description of the location on your lot in terms of size and distance from the property line and elevation view for how the finished work will look.

Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Type of Project: _____

General Description:

What is needed from the HOA Board?